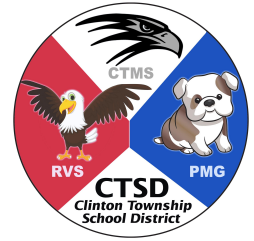


**CLINTON TOWNSHIP SCHOOL DISTRICT
BOARD OF EDUCATION
REGULAR MEETING MINUTES
June 26, 2023 at 7:00 p.m.
Clinton Township Middle School Auditorium
34 Grayrock Rd, Clinton, NJ 08809**



CALL TO ORDER: Lana Brennan called the meeting to order at 7:00 p.m.

PUBLICATION OF NOTICE:

Ms. Brennan read the following statement:

In accordance with the provisions of the New Jersey Open Public Meetings Act, Chapter 231, Laws of 1975, adequate notice of this meeting was provided through public notice on January 9, 2023.

- a. Notice was sent to two newspapers designated by the Board: Express Times and Hunterdon Review.
- b. Notice was posted on the District Website, the main bulletin board in the Administration Offices and in each Clinton Township School.
- c. Notice was sent to the municipal clerk of Clinton Township.
- d. Please note that this meeting will be streamed.

ROLL CALL:

Board Member	Present	Absent	Time of arrival after meeting called to order:
Dr. Michael Blumenfeld	X		
Ms. Stacie-Ann Creighton	X		
Ms. Catherine Mary Emery		X	
Mr. Scott Hornick	X		7:44 p.m.
Ms. Jennifer Kaltenbach	X		
Ms. Alyssa Oliver	X		
Mr. Daniel Rosa	X		
Dr. Catherine Riihimaki	X		
Ms. Lana Brennan	X		

PLEDGE OF ALLEGIANCE: Ms. Creighton led the Board in the Pledge of Allegiance.

PRESENTATION:

- Melissa Goad, HIB update and SSDS presentation - Ms. Goad presented the HIB update and SSDS presentation.
- Strategic Plan Kick Off Presentation - Dr. Stager presented the Strategic Plan presentation.

BOARD PRESIDENT'S COMMENTS/REPORT

Ms. Brennan commented on the following items:

- 2023 Graduation
- Student mural at CTMS
- Board Self Evaluation
- School Board Elections
- Incoming Kindergarten Welcome
- Thanked Mr. Kramer for his service at CTSD

SUPERINTENDENT'S REPORT

- Mission Statement
 - *The Clinton Township School District, in partnership with the community, achieves excellence for each child by ensuring a meaningful and challenging educational experience in a supportive environment; developing life-long learners who are responsible and productive citizens.*
- End of the Year Updates
- Summer Plans - Chromebook refurbishments and new staff devices
- Changes for 2023-2024 - New staff members filling vacant positions and new program interfaces
- Pre-school at Spruce Run School
- Safe Return
- Food Service - RFP and meeting with Maschio's Food Service, Inc in July to discuss parent comments
- School Events: Field day, annual move-up social, meet and greet social in August
- Thanked Mr. Kramer for his service at CTSD
- Grants - Climate Change and ARP ESSER

SUPERINTENDENT'S ACTION ITEMS:

- 23-SU-032 APPROVAL OF ENROLLMENT AND SUSPENSION REPORTS**
- 23-SU-033 APPROVAL OF SAFETY AND SECURITY DRILL**
- 23-SU-034 APPROVAL OF SECOND READING OF HARASSMENT, INTIMIDATION AND BULLYING (HIB)**
- 23-SU-035 APPROVAL OF STUDENT SAFETY DATA SYSTEM (SSDS)**
- 23-SU-036 APPROVAL OF SECURITY DRILL STATEMENT OF ASSURANCE SUBMISSION**

Ms. Brennan requested a motion and a second on the following resolutions, 23-SU-032 through 23-SU-036.

Action Item 23-SU-032

APPROVAL OF ENROLLMENT AND SUSPENSION REPORTS

BE IT RESOLVED, the Clinton Township Board of Education accepts the June 2023 enrollment and suspension reports presented by Superintendent of Schools, Dr. Melissa Stager.

Building	Enrollment As of 6/21/2023	June 2023 Suspensions
PMG	383	0
RVS	363	0
CTMS	426	2
District Total	1172	2

Action Item 23-SU-033

APPROVAL OF SAFETY AND SECURITY DRILL

BE IT RESOLVED, the Clinton Township Board of Education accepts the June 2023 drill reports presented by Superintendent of Schools, Dr. Melissa Stager.

Building	June Fire Drill Date(s)	June Security Drill Date(s)
PMG	6/5/2023	6/16/2023
RVS	6/15/2023	6/16/2023
CTMS	6/16/2023	6/20/2023

Action Item 23-SU-034

APPROVAL OF SECOND READING OF HARASSMENT, INTIMIDATION AND BULLYING (HIB)

BE IT RESOLVED, the Clinton Township Board of Education hereby affirms the second reading of the Superintendent of Schools, Dr. Melissa Stager's, recommendation for disciplinary consequences and/or remedial actions as required by the State of New Jersey under the Anti-Bullying Bill of Rights for the following reports:

- HIB Report Tracking Number 247360
- HIB Report Tracking Number 247846
- HIB Report Tracking Number 247863
- HIB Report Tracking Number 248497
- HIB Report Tracking Number 248873
- HIB Report Tracking Number 249393

Action Item 23-SU-035

APPROVAL OF STUDENT SAFETY DATA SYSTEM (SSDS)

BE IT RESOLVED, the Clinton Township Board of Education hereby accepts the Student Safety Data System (SSDS) report for the reporting period 9/1/2022 through 12/31/2022.

Action Item 23-SU-036

APPROVAL OF SECURITY DRILL STATEMENT OF ASSURANCE SUBMISSION

BE IT RESOLVED, the Clinton Township Board of Education hereby approves the submission of the school security drill statement of assurance.

Board of Education Roll Call Vote on Action Items 23-SU-032 through 23-SU-36

	Dr. Blumenfeld	Ms. Creighton	Ms. Emery	Mr. Hornick	Ms. Kaltenbach	Ms. Oliver	Mr. Rosa	Dr. Riihimaki	Ms. Brennan
Motion					Motioned			2nd	
Aye	X	X			X	X	X	X	X
Nay									
Abstain									
Absent			X	X					

**7 Yes Votes, 2 Absent
Motion Carries**

FIRST RECOGNITION OF THE PUBLIC:

Ms. Brennan asked if anybody was interested in speaking to the board and there were no requests made to speak from the public in attendance.

BOARD ACTION:

- 23-BA-041 APPROVAL OF THE BOARD OF EDUCATION MEETING MINUTES**
- 23-BA-042 APPOINTMENT OF TEMPORARY DISTRICT PURCHASING AGENT**
- 23-BA-043 APPOINTMENT OF SCHOOL PHYSICIAN FOR THE 2023-2024 FISCAL YEAR**
- 23-BA-044 APPOINTMENT OF NEGOTIATOR FOR LABOR RELATIONS, COLLECTIVE BARGAINING, TENURE, LABOR EMPLOYMENT SERVICES FOR THE 2023-2024 FISCAL YEAR**
- 23-BA-045 APPOINTMENTS FOR LEGAL SERVICES FOR THE 2023-2024 FISCAL YEAR**
- 23-BA-046 APPROVAL OF ARCHITECTS OF RECORD FOR THE 2023-2024 YEAR**
- 23-BA-047 APPROVAL OF NISIVOCCIA TO PERFORM FY2024 AUDIT**

- 23-BA-048 APPOINTMENT OF AN EXTRAORDINARY UNSPECIFIABLE SERVICE FOR AN INSURANCE BROKER/CONSULTANT RELATING TO THE DISTRICTS GENERAL LIABILITY INSURANCE**
- 23-BA-049 APPOINTMENT OF A EXTRAORDINARY UNSPECIFIABLE SERVICE FOR AN INSURANCE BROKER/CONSULTANT RELATING TO THE DISTRICTS HEALTH BENEFITS**
- 23-BA-050 AUTHORIZING THE SUBMISSION OF TWO ADDITIONAL SPENDING PROPOSAL QUESTIONS TO THE SCHOOL DISTRICT VOTERS**
- 23-BA-051 APPROVAL TO ACCEPT DONATION FROM THE CLINTON TOWNSHIP PTA**
- 23-BA-052 APPROVAL TO ACCEPT DONATION FROM SHOPRITE**
- 23-BA-053 APPROVAL TO ACCEPT DONATION MICHAEL BRENNAN**

Ms. Brennan requested a motion and a second on the following resolutions, 23-BA-041 through 23-BA-053.

Action Item 23-BA-041

APPROVAL OF THE BOARD OF EDUCATION MEETING MINUTES

BE IT RESOLVED, the Clinton Township Board of Education hereby approves the minutes from the following board meeting as distributed to each board member:

- June 5, 2023 - Regular Meeting
- June 5, 2023 - Executive Session

Action Item 23-BA-042

APPOINTMENT OF DISTRICT TEMPORARY PURCHASING AGENT

WHEREAS, N.J.S.A. 18A:18A-2.b provides that a Board of Education shall assign the authority, responsibility and accountability for the purchasing activity of the Board of Education to a person or persons who shall have the power to prepare advertisements, to advertise for and receive bids and to award contracts as permitted by this chapter; and

WHEREAS, 18A:18A-3 provides that contracts, awarded by a qualified purchasing agent that do not exceed in the aggregate in a contract year the bid threshold of \$44,000 may be awarded by the qualified purchasing agent without advertising for bids when so authorized by board resolution; and

WHEREAS, 18A:18A-37 c. provides that all contracts that are in the aggregate less than 15% of the bid threshold of \$6,600 may be awarded by the qualified purchasing agent without soliciting competitive quotations if so authorized by board resolution; and

WHEREAS, 5:32-4.4 provides that when a vacancy in the office of a purchasing agent exists, the governing body may appoint, for a period not to exceed one year commencing from the date of the vacancy, a person who does not possess a qualified purchasing agent certificate to serve as a temporary purchasing agent;

NOW, THEREFORE BE IT RESOLVED, that Clinton Township Board of Education, pursuant to the statutes cited above hereby appoints the School Business Administrator/Board Secretary, Gretchen (Lucille H.) Dempsey, as its duly authorized temporary purchasing agent and is duly assigned the authority, responsibility and accountability for the purchasing activity of the Clinton Township Board of Education; and

BE IT FURTHER RESOLVED, that the School Business Administrator/Board Secretary, Gretchen (Lucille H.) Dempsey is hereby authorized to award contracts on behalf of the Clinton Township Board of Education that are in the aggregate less than 15% of the bid threshold of \$6,600 without soliciting competitive quotations; and

BE IT FURTHER RESOLVED, that the School Business Administrator/Board Secretary, Gretchen (Lucille H.) Dempsey is hereby authorized to seek competitive quotations, when applicable and practicable and award contracts on behalf of the Clinton Township Board of Education when contracts in the aggregate exceed 15% of the bid threshold of \$6,600 but are less than the bid threshold of \$44,000.

Action Item 23-BA-043

APPOINTMENT OF SCHOOL PHYSICIAN FOR THE 2023-2024 FISCAL YEAR

WHEREAS, there exists a need for a licensed physician to perform the services of a physician for the Clinton Township Board of Education; and

WHEREAS, a contract for said services may be awarded without competitive bidding as a “professional service” in accordance with N.J.S.A. 18A:18A-2(h) and 18A:18A-5(a)(i) of the Public School Contracts Law because the contract is for a service performed by persons authorized by law to practice a recognized profession, whose practice is regulated by law, and the performance of which services requires knowledge of an advanced type in a field of learning acquired by a prolonged formal course of specialized instruction and study; and

WHEREAS, Ronald M. Frank, MD, 328 Greenbrook Road, Green Brook, NJ 08812 has provided high quality school physician services for the Clinton Township Board of Education for numerous years, he has extensive experience and an excellent reputation, and the Clinton Township Board of Education believes it is in their best interests to appoint Ronald M. Frank, MD to perform these services; and

NOW, THEREFORE, BE IT RESOLVED, the Clinton Township Board of Education, hereby appoints Ronald M. Frank, MD, 328 Greenbrook Road, Green Brook, NJ 08812 as the school physician for the district effective July 1, 2023 to June 30, 2024 at an annual fee of \$3,000.00; and

BE IT FURTHER RESOLVED, the Board President, School Business Administrator/ Board Secretary, and Board Counsel are hereby authorized to execute any and all documents and to take any and all actions necessary to complete and realize the intent and purpose of this resolution, including the preparation and execution of a professional services agreement consistent with this resolution; and

BE IT FURTHER RESOLVED, the Board Secretary, or his designee, shall publish notice of this action as required by N.J.S.A. 18A:18A-5.a(1).

Action Item 23-BA-044

APPOINTMENT OF NEGOTIATOR FOR LABOR RELATIONS, COLLECTIVE BARGAINING, TENURE, LABOR EMPLOYMENT SERVICES FOR THE 2023-2024 FISCAL YEAR

BE IT RESOLVED, that the Clinton Township Board of Education appoints Schenck, Price, Smith, & King to provide the negotiations for the Board's labor relations, collective bargaining, tenure, and labor employment services to the board and administration effective July 1, 2023 to June 30, 2024 at the following hourly rates:

- Partner \$175.00 Senior Associate \$165.00
- Junior Associate \$160.00 Law Clerks/Paralegals \$115.00

BE IT FURTHER RESOLVED, the Board President, School Business Administrator/ Board Secretary, and Board Counsel are hereby authorized to execute any and all documents and to take any and all actions necessary to complete and realize the intent and purpose of this resolution, including the preparation and execution of a professional services agreement consistent with this resolution.

Action Item 23-BA-045

APPOINTMENTS FOR LEGAL SERVICES FOR THE 2023-2024 FISCAL YEAR

WHEREAS, there exists a need in the Clinton Township School District to have legal services provided to the district as board counsel; and

WHEREAS, contracts for said services may be awarded without competitive bidding as a "professional service" in accordance with N.J.S.A. 18A:18A-2(h) and 18A:18A-5(a)(i) of the Public School Contracts Law because the contract is for a service performed by persons authorized by law to practice a recognized profession, whose practice is regulated by law, and the performance of which services requires knowledge of an advanced type in a field of learning acquired by a prolonged formal course of specialized instruction and study; and

NOW THEREFORE BE IT RESOLVED, that the Clinton Township Board of Education appoints the following legal firms at their hourly rate to provide legal services to the board and administration effective July 1, 2023 to June 30, 2024 :

- Porzio, Bromberg & Newman
Board's general legal counsel
 - Attorneys \$210.00
 - Paraprofessionals \$155.00
- Schenck, Price, Smith, & King
Board's general legal, special education, contracting and construction counsel
 - Partner \$175.00
 - Senior Associate \$165.00
 - Junior Associate \$160.00
 - Law Clerks/Paralegals \$115.00
- Comegno Law Group, PC
Board's general legal counsel
 - Attorneys \$185.00
- Anderson & Shah
Board's special counsel
 - Partner \$200.00

BE IT FURTHER RESOLVED, the Board President, School Business Administrator/ Board Secretary, and Board Counsel are hereby authorized to execute any and all documents and to take any and all actions necessary to complete and realize the intent and purpose of this resolution, including the preparation and execution of a professional services agreement consistent with this resolution; and

BE IT FURTHER RESOLVED, the Board Secretary, or his designee, shall publish notice of this action as required by N.J.S.A. 18A:18A-5.a(1).

Action Item 23-BA-046

APPROVAL OF ARCHITECTS OF RECORD FOR THE 2023-2024 YEAR

WHEREAS, there exists a need in the Clinton Township School District to have architectural services provided to the district from an Architects of Record; and

WHEREAS, contracts for said services may be awarded without competitive bidding as a “professional service” in accordance with N.J.S.A. 18A:18A-2(h) and 18A:18A-5(a)(i) of the Public School Contracts Law because the contract is for a service performed by persons authorized by law to practice a recognized profession, whose practice is regulated by law, and the performance of which services requires knowledge of an advanced type in a field of learning acquired by a prolonged formal course of specialized instruction and study; and

WHEREAS, the Clinton Township Board of Education has determined that it is in the best interest of the district to have two Architects of Record approved by the board; and

NOW, THEREFORE, BE IT RESOLVED, that the Clinton Township Board of Education hereby award contracts to Parette/Somjen Architects and DRG Architects as the Architects of Record for the Board effective July 1, 2023 to June 30, 2024; and

BE IT FURTHER RESOLVED, the Board President, School Business Administrator/ Board Secretary, and Board Counsel are hereby authorized to execute any and all documents and to take any and all actions necessary to complete and realize the intent and purpose of this resolution, including the preparation and execution of a professional services agreement consistent with this resolution; and

BE IT FURTHER RESOLVED, the Board Secretary, or his designee, shall publish notice of this action as required by N.J.S.A. 18A:18A-5.a(1).

Action Item 23-BA-047

APPROVAL OF NISIVOCIA TO PERFORM FY2024 AUDIT

WHEREAS, there exists a need in the Clinton Township School District to have an external audit conducted by a Certified Public Accountant; and

WHEREAS, contracts for said services may be awarded without competitive bidding as a “professional service” in accordance with N.J.S.A. 18A:18A-2(h) and 18A:18A-5(a)(i) of the Public School Contracts Law because the contract is for a service performed by persons authorized by law to practice a recognized profession, whose practice is regulated by law, and the performance of which services requires knowledge of an advanced type in a field of learning acquired by a prolonged formal course of specialized instruction and study; and

NOW, THEREFORE, BE IT RESOLVED, that the Clinton Township Board of Education hereby awards a contract to Nisivoccia LLP, Certified Public Accountants and Advisors, to conduct the audit for the fiscal year ending June 30, 2024 for a flat fee of \$38,000.

BE IT FURTHER RESOLVED, the Board President and School Business Administrator/Board Secretary, are hereby authorized to execute any and all documents and to take any and all actions necessary to complete and realize the intent and purpose of this resolution.

BE IT FURTHER RESOLVED, the Board Secretary, or his designee, shall publish notice of this action as required by N.J.S.A. 18A:18A-5.a(1).

Action Item 23-BA-048

APPOINTMENT OF A EXTRAORDINARY UNSPECIFIABLE SERVICE FOR AN INSURANCE BROKER/CONSULTANT RELATING TO THE DISTRICTS GENERAL LIABILITY INSURANCE

WHEREAS, the Clinton Township Board of Education previously contracted with CBIZ Insurance Services Inc. located at 219 South St., New Providence, NJ 07974 as the district’s general liability insurance broker/consultant; and

WHEREAS, CBIZ Insurance Services Inc. has provided high quality insurance consultant services for the Clinton Township Board of Education for numerous years, they have extensive experience and an excellent reputation, and the Clinton Township Board of Education believes it is in their best interests to appoint CBIZ Insurance Services Inc to perform these services; and

NOW THEREFORE BE IT RESOLVED, the Clinton Township Board of Education appoints CBIZ Insurance Services Inc as the district's general liability insurance broker/consultant effective July 1, 2023 to June 30, 2024.

BE IT FURTHER RESOLVED, the Board President and School Business Administrator/Board Secretary, are hereby authorized to execute any and all documents and to take any and all actions necessary to complete and realize the intent and purpose of this resolution.

Action Item 23-BA-049

APPOINTMENT OF A EXTRAORDINARY UNSPECIFIABLE SERVICE FOR AN INSURANCE BROKER/CONSULTANT RELATING TO THE DISTRICTS HEALTH BENEFITS

WHEREAS, the Clinton Township Board of Education previously contracted with Brown & Brown Benefit Advisors, 24 Arnett Ave, Suite 110, Lambertville, New Jersey 08530, as the district's insurance broker/consultant for participation in the district's health, dental and prescription plans; and

WHEREAS, Brown & Brown Benefit Advisors has provided high quality health benefit insurance broker/consulting services for the district for numerous years, they have extensive experience and an excellent reputation, and the Clinton Township Board of Education believes it is in their best interests to appoint Brown & Brown Benefit Advisors to perform these services; and

NOW THEREFORE BE IT RESOLVED, the Clinton Township Board of Education appoints Brown & Brown Benefit Advisors, as the district's health insurance broker/consultant for the district's health, prescription and dental plans effective July 1, 2023 to June 30, 2024.

BE IT FURTHER RESOLVED, the Board President and School Business Administrator/Board Secretary, are hereby authorized to execute any and all documents and to take any and all actions necessary to complete and realize the intent and purpose of this resolution.

Action Item 23-BA-050

AUTHORIZING THE SUBMISSION OF TWO ADDITIONAL SPENDING PROPOSAL QUESTIONS TO THE SCHOOL DISTRICT VOTERS

RESOLUTION OF THE BOARD OF EDUCATION OF THE CLINTON TOWNSHIP BOARD OF EDUCATION IN THE COUNTY OF HUNTERDON, NEW JERSEY AUTHORIZING THE SUBMISSION OF TWO ADDITIONAL SPENDING PROPOSAL QUESTIONS TO THE SCHOOL DISTRICT VOTERS AT THE GENERAL ELECTIONS TO BE HELD ON NOVEMBER 6, 2023 BETWEEN THE HOURS OF 6:00 AM TO 8:00 PM

BE IT RESOLVED BY the Board of Education of the Township of Clinton in the County of Hunterdon, New Jersey (the “Board”) (not less than a majority of the full membership of the Board concurring) as follows:

1. The following two additional spending proposals (the "Proposals"), shall be submitted to the legal voters of the School District at the general election (the "Election") to be held on Tuesday, November 6, 2023 commencing at 6:00 a.m. for the purposes hereinafter provided. The polls shall remain open until 8:00 p.m. and as much longer as may be necessary to permit all the legal voters then present to vote and cast their ballot. The form of the Proposals will read substantially as follows except as otherwise may be set forth herein:

ADDITIONAL SPENDING PROPOSAL 1

There shall be raised an additional \$150,000.00 for General Funds in the 2023-2024 School Year. These taxes will be used to provide services from the Clinton Township Police Department to provide for one (1) dedicated School Resource Officer to the district schools. Approval of these taxes will result in a permanent increase in the District’s tax levy. The additional taxes authorized herein will be used exclusively for purposes described herein and to finance expenditures that are in addition to those necessary to achieve the New Jersey Student Learning Standards.

Interpretive Statement:

If passed, this would pay for one (1) School Resource Officer (SRO) dedicated to the district schools as set forth in the Proposal (One School Resource Officer). Approval of these taxes will result in a permanent increase in the District’s tax levy.

Do you approve this additional spending proposal question?

ADDITIONAL SPENDING PROPOSAL 2

There shall be raised an additional \$150,000.00 for General Funds in the 2023-2024 School Year. These taxes will be used to provide services from the Clinton Township Police Department for a second School Resource Officer, giving the district a total of two (2) dedicated School Resource Officers to the district schools. Approval of these taxes will result in a permanent increase in the District’s tax levy. The additional taxes authorized herein will be used exclusively for purposes described herein and to finance expenditures that are in addition to those necessary to achieve the New Jersey Student Learning Standards.

Interpretive Statement:

If passed, this would pay to have an additional (second) School Resource Officer (SRO) dedicated to the district schools as set forth in the Proposal an additional (Second) School Resource Officer (SRO). Approval of these taxes will result in a permanent increase in the District's tax levy.

Do you approve this additional spending proposal question?

2. The Board hereby approves and adopts the Proposals set forth above and, subject to the approval of the legal voters of the School District, hereby determines to carry out the same as described therein. The Board authorizes the School Business Administrator/Board Secretary, consistent with any advice received from Counsel, to revise the proposals, if necessary, prior to the Election to conform to any applicable legal requirements, if necessary.

3. The School Business Administrator/Board Secretary is hereby authorized and directed, in conjunction with Counsel, to deliver a certified copy of this resolution and such other information as shall be necessary to the County Clerk as required by N.J.S.A. 19:60-2, to request the County Clerk to submit the Proposals to the voters at the Election and to seek the assistance of the county officials and the municipal clerk in conducting the Election.

4. The School Administration and such other officers, professionals and agents of the Board as are necessary, are each hereby authorized and directed to perform such acts, execute such documents and do such things as are necessary and proper for the submission of the Proposals to the voters of the School District at the Election.

5. This resolution shall take effect immediately.

Action Item 23-BA-051

APPROVAL TO ACCEPT DONATION FROM THE CLINTON TOWNSHIP PTA

BE IT RESOLVED, the Clinton Township Board of Education accepts, with gratitude, a donation of \$4,500.00 from the Clinton Township PTA, which will be distributed equally amongst Patrick McGaheeran School, Round Valley School, and Clinton Township Middle School for educational materials.

Action Item 23-BA-052

APPROVAL TO ACCEPT DONATION FROM SHOPRITE

BE IT RESOLVED, the Clinton Township Board of Education accepts, with gratitude, all donations of floral and food items throughout the 2022-2023 school year from ShopRite of Hunterdon County, which were used for staff recognition and acknowledgement.

Action Item 23-BA-053

APPROVAL TO ACCEPT DONATION FROM MICHAEL BRENNAN

BE IT RESOLVED, the Clinton Township Board of Education accepts, with gratitude, a donation of approximately \$2,200.00 worth of equipment for the Clinton Township Middle School Auditorium from Michael Brennan.

Board of Education Roll Call Vote on Action Items 23-BA-041 through 23-BA-053

	Dr. Blumenfeld	Ms. Creighton	Ms. Emery	Mr. Hornick	Ms. Kaltenbach	Ms. Oliver	Mr. Rosa	Dr. Riihimaki	Ms. Brennan
Motion	Motioned	2nd							
Aye	X	X			X	X	X	X	X
Nay									
Abstain									X*
Absent			X	X					

X* - Ms. Brennan abstained from Action Item 23-BA-053

7 Yes Votes, 2 Absent on 23-BA-041 through 23-BA-052

6 Yes Votes, 1 Abstention, 2 Absent on 23-BA-053

Motion Carries

FACILITIES/FINANCE:

Dr. Blumenfeld - Chair; Ms. Brennan, Mr. Rosa

Dr. Blumenfeld provided a report on the Facilities & Finance committee meetings held on June 22, 2023. The Facilities & Finance committee discussed and supported the resolutions on the agenda.

- 23-FF-064 APPROVAL OF BILL LISTS**
- 23-FF-065 ACCEPTANCE OF THE APRIL AND MAY 2023 FINANCIAL REPORTS**
- 23-FF-066 APPROVAL OF TRANSFERS THROUGH MAY 31, 2023**
- 23-FF-067 APPROVAL OF FY2023 CAPITAL RESERVES**
- 23-FF-068 APPROVAL OF FY2023 MAINTENANCE RESERVES**
- 23-FF-069 APPROVAL OF VENDORS FOR CURRENT AND ANTICIPATED CONTRACTS**
- 23-FF-070 APPROVAL TO CLEAR INACTIVE LUNCH ACCOUNT BALANCES**
- 23-FF-071 APPROVAL OF 2023-2024 FACILITY USE FEE SCHEDULE**
- 23-FF-072 APPROVAL OF TIME AND MATERIAL SHARED SERVICES FOR VEHICLE MAINTENANCE, INSPECTION AND AUTOMOTIVE FUEL WITH DELAWARE VALLEY REGIONAL HIGH SCHOOL BOARD OF EDUCATION**

- 23-FF-073 APPROVAL OF 2023-2024 STUDENT TRANSPORTATION MANAGEMENT SHARED SERVICES AGREEMENT WITH HUNTERDON COUNTY EDUCATION SERVICE COMMISSION**
- 23-FF-074 APPROVAL OF ALTERNATE USE**
- 23-FF-075 APPROVAL OF DISPOSITION OF SURPLUS PROPERTY**
- 23-FF-076 APPROVAL TO UTILIZE THE EDUCATIONAL SERVICE COMMISSION OF MORRIS COUNTY COOPERATIVE PROGRAM TO PURCHASE POWER WASHING SERVICES FOR CTMS**
- 23-FF-077 APPROVAL TO UTILIZE THE EDUCATIONAL SERVICES COMMISSION OF NEW JERSEY COOPERATIVE PROGRAM TO PURCHASE GOODS AND SERVICES FOR FLOOR REPLACEMENT AT RVS & PMG**
- 23-FF-078 APPROVAL TO AWARD THE FOOD SERVICE MANAGEMENT COMPANY A BASE YEAR CONTRACT TO MASCHIO'S FOOD SERVICE, INC.**
- 23-FF-079 CLOSEOUT ROUND VALLEY SCHOOL HVAC UPGRADE PROJECT**
- 23-FF-080 APPROVAL TO UTILIZE THE EDUCATIONAL SERVICE COMMISSION OF MORRIS COUNTY COOPERATIVE PROGRAM TO PURCHASE THE INSTALLATION OF SIDEWALKS FOR CTMS & PMG SCHOOLS**
- 23-FF-081 APPROVAL FOR CONTRACTED PROFESSIONAL SERVICES TO SUPPORT BUSINESS OFFICE TRANSITION**

Ms. Brennan requested a motion and a second on the following resolutions, 23-FF-064 through 23-FF-081.

Action Item 23-FF-064

APPROVAL OF BILL LISTS

WHEREAS, N.J.S.A. 18A:19, Expenditure of Funds; Audit and Payment of Claims, provides Boards of Education to make payments on claims for goods received and services rendered payable to the order of the person entitled to receive the amount after approval by the board; or in accordance with payrolls duly certified; or debt service or when provided by resolution approval by a person designated by the board; and

WHEREAS, a list of bills dating May 1, 2023 through June 26, 2023 are being presented to the board with the recommendation that they be ratified, approved and paid,

WHEREAS, each claim or demand has been fully itemized, verified and audited as required by law in accordance with N.J.S.A. 18A:19-2.

NOW, THEREFORE BE IT RESOLVED, that the Clinton Township Board of Education approves the list of bills for payment in the grand sum of \$6,016,191.68

June 26, 2023 BILL LIST	
General Account	\$4,807,613.41
Capital Projects Account	\$29,732.45
Food Service Account	\$103,956.72
Payroll Agency Account	\$1,074,889.10
TOTAL	\$6,016,191.68

BE IT FURTHER RESOLVED, the list of bills are on file in the Office of the School Business Administrator, and

BE IT FURTHER RESOLVED, that the Clinton Township Board of Education authorizes the School Business Administrator to pay bills if it is determined that a need arises prior to the next board meeting in accordance with Board Policy #6470 – Payment of Claims.

Action Item 23-FF-065

ACCEPTANCE OF THE APRIL AND MAY 2023 FINANCIAL REPORTS

WHEREAS, N.J.A.C. 6A:23A-16.10 requires the Board Secretary and the Clinton Township Board of Education to certify that no budgetary line-item account has been over-expended and that the sufficient funds are available to meet the district’s financial obligation, and

WHEREAS, N.J.A.C.6A:23A-16.10 further requires the Clinton Township Board of Education receive and accept the monthly financial statements, the Board Secretary’s, and the Cash Reconciler’s reports; and

WHEREAS, the Board Secretary’s and Cash Reconciler reports for the months ending April 30, 2023 and May 31, 2023 are presented for the Board to accept and are on file in the Office of the School Business Administrator;

NOW, THEREFORE BE IT RESOLVED, the Clinton Township Board of Education acknowledges receipt of and accepts the Board Secretary’s and Cash Reconciler Reports for the months ending April 30, 2023 and May 31, 2023; and

BE IT FURTHER RESOLVED, that the Board Secretary and Clinton Township Board of Education certify that no budgetary line-item account has been over-expended and that there are sufficient funds available to meet the district’s financial obligation.

Action Item 23-FF-066**APPROVAL OF TRANSFERS THROUGH MAY 2023**

WHEREAS, N.J.A.C.6A:23A-16.10-(c)1 states that a report shall be presented to the Board showing all transfers between line-item accounts for each line-item account shown on the budget prepared in accordance with N.J.S.A.18A:22-8; and

WHEREAS, Board Policy #6422 designates the Superintendent of Schools to approve transfers as necessary between meetings of the Board and be reported to the Board, ratified, and duly recorded in the minutes at a subsequent Board meeting; and

WHEREAS, transfers in the reports “Transfers Before/After” for the month were necessary to maintain the needs of the district and are on file in the Office of the School Business Administrator,

NOW, THEREFORE BE IT RESOLVED, that Clinton Township Board of Education ratifies and approves the transfers in the report “Transfers Before/After” for fiscal year 2022-2023 through May 31, 2023, approved by the Superintendent, so that no budgetary line-item account has been over-expended and that sufficient funds would be available to meet the district’s financial obligations, as requested by various district administrators.

Action Item 23-FF-067**APPROVAL OF FY2023 CAPITAL RESERVES**

WHEREAS, N.J.S.A. 18A: 21-2 and N.J.S.A. 18A: 7G-13 permit a Board of Education to establish and deposit into certain reserve accounts at year end; and

WHEREAS, the aforementioned statutes authorize procedures under the authority of the Commissioner of Education, which permit a board of education to transfer anticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by board resolution; and

WHEREAS, the Clinton Township Board of Education will deposit anticipated 2022-2023 unexpended funds into the Capital Reserve Account at year end; and

WHEREAS, the Clinton Township Board of Education has determined that an amount not to exceed \$4,000,000 is available for such purpose of transfer; and

NOW, THEREFORE BE IT RESOLVED, that the Clinton Township Board of Education hereby authorizes the district’s School Business Administrator to make this transfer in an amount not to exceed \$4,000,000 consistent with all applicable laws and regulations.

Action Item 23-FF-068**APPROVAL OF FY2023 MAINTENANCE RESERVES**

WHEREAS, N.J.S.A. 18A: 21-2 and N.J.S.A. 18A: 7G-13 permit a Board of Education to establish and deposit into certain reserve accounts at year end; and

WHEREAS, the aforementioned statutes authorize procedures under the authority of the Commissioner of Education, which permit a board of education to transfer anticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by board resolution; and

WHEREAS, the Clinton Township Board of Education will deposit anticipated 2022/2023 unexpended funds into the Maintenance Reserve Account at year end; and

WHEREAS, the Clinton Township Board of Education has determined that an amount not to exceed \$2,000,000 is available for such purpose of transfer; and

NOW, THEREFORE BE IT RESOLVED, that the Clinton Township Board of Education hereby authorizes the district's School Business Administrator to make this transfer in an amount not to exceed \$2,000,000 consistent with all applicable laws and regulations.

Action Item 23-FF-069**APPROVAL OF VENDORS FOR CURRENT AND ANTICIPATED CONTRACTS**

BE IT RESOLVED, the Clinton Township Board of Education is presented below with a list of vendors that would be required to be approved by the Board of Education subject to the requirements of N.J.S.A. 18A:18A-42.2 et seq, for anticipated contracts to be renewed, awarded, or to expire during the 2022/2023 school year; and

BE IT FURTHER RESOLVED, Pursuant to PL 2015, Chapter 47, the Clinton Township Board of Education intends to renew, award, or permit to expire the following contracts below previously awarded by the Board of Education; and

BE IT FURTHER RESOLVED, these contracts are, have been, and/or will continue to be in full compliance with all state and federal statutes and regulations; in particular, New Jersey Title 18A:18. et. Seq, NJAC Chapter 23, and Federal Uniform Administrative Requirements 2CFR, part 2000.

Anderson & Shah, LLC

Jersey Central Power & Light Co.

Benecard Services, Inc.

Mack Industries, Inc.

Brightspeed

Mary Culcasi

CDW-G	Maschio's Food Service, Inc.
Comcast	Montgomery Academy
Delaware Valley Regional High School	Morris-Union Jointure Commission
Design Resources Group Architects, Inc.	New Jersey Schools Insurance Group
Direct Energy	Panoramic Window & Door Systems, Inc
Eden Autism Services, Inc	Parette Somjen Architects, LLC
Effective School Solutions	Reiner Group, Inc.
Elizabethtown Gas	Rock Brook School
Glenview Academy	Schools Health Insurance Fund
Grafas Painting Contractors, Inc.	State of New Jersey Health Benefits Program
Hannon Floor Covering Corporation	Therapeutic Intervention, Inc.
Horizon BC/BS Of NJ, Inc.	Tri-County Behavioral Care, LLC
Hunterdon County Educational Services	Warren Glen Academy
Jay Hill Repairs	WHL Enterprises, Inc.

Action Item 23-FF-070

APPROVAL TO CLEAR INACTIVE LUNCH ACCOUNT BALANCES

WHEREAS, the federal food service program has been provided at no cost to the students in the 2021/2022 and 2022/2023 school year and therefore, there has been relatively no activity in the PaySchools program that tracks balances of the student food service accounts; and

WHEREAS, upon reviewing account balances of individual accounts, there are number of balances that have not had any activity; and

NOW, THEREFORE BE IT RESOLVED, upon the recommendation of the Superintendent of Schools, the Clinton Township Board of Education authorizes administration to cancel the balances from 158 individual accounts with a total of \$619.15 from the PaySchools program that have been dormant or deemed uncollectable; and

BE IT FURTHER RESOLVED, any positive lunch account balances will be used to offset negative lunch account balances of the inactive individual account balances.

Action Item 23-FF-071

APPROVAL OF 2023-2024 FACILITY USE FEE SCHEDULE

WHEREAS, in accordance with Policy 7510, the Board of Education shall approve annually a schedule of fees for the use of school facilities;

NOW, THEREFORE BE IT RESOLVED, that the Board of Education approves the 2023-2024 Facility Use Fee Schedule as follows.

Category	Service	Cost
Facility Use Charge	School Auditorium	\$500.00/Day
Facility Use Charge	School Gymnasium	150.00/Day
Facility Use Charge	School Cafeteria	150.00/Day
Facility Use Charge	School Classroom	20.00/Day
Facility Use Charge	Athletic Field	50.00/Day
Facility Use Charge	Kitchen (requires the presence of a food service management company employee an additional cost to the user)	100.00/Day
Custodial Costs	Weekdays (within 40 Hours)	40.00/hour
Custodial Costs	Overtime Rate (Work Beyond 40 Hours/Week)	60.00/hour
Custodial Costs	Double Time Rate (Sunday Work)	80.00/hour
Other Staff	Theater Manager	40.00/hour
Other Staff	Kitchen Employee	30.00/hour
Equipment Cost	Theater Lighting/Sound	100.00/day
Equipment Cost	Other	Determined by the School Business Administrator

Action Item 23-FF-072

APPROVAL OF TIME AND MATERIAL SHARED SERVICES FOR VEHICLE MAINTENANCE, INSPECTION AND AUTOMOTIVE FUEL WITH DELAWARE VALLEY REGIONAL HIGH SCHOOL BOARD OF EDUCATION

WHEREAS, Clinton Township Board of Education (hereinafter referred to as “CTBOE”) has received a proposal from Delaware Valley Regional High School Board of Education (hereinafter referred to as “DVRHS”) to provide subcontracted school bus and district vehicle maintenance, inspection, and automotive fuel services; and

WHEREAS, DVRHS and CTBOE desire to enter into a joint agreement wherein DVRHS will provide the said school bus and district vehicle maintenance, inspection, and automotive fuel services; and

WHEREAS, the Uniform Shared Services and Consolidation Act, N.J.S.A. 40A:65-1 et seq., authorizes public entities to enter into a contract with each other to subcontract any service which one of the parties to the agreement is empowered to render within its own jurisdiction including services incidental to the primary purposes of any of the participating entities; and

WHEREAS, DVRHS and CTBOE are by definition local units under the said law; and DVRHS is empowered by law to provide the above listed services; and

WHEREAS, the provision of the above listed services by DVRHS is economically advantageous to CTBOE;

NOW, THEREFORE BE IT RESOLVED, that DVRHS and CTBOE hereby agree and enter into the 2023-2024 school year joint agreement wherein DVRHS will provide the said school bus and district vehicle maintenance, inspection, and automotive fuel services in accordance with N.J.S.A. 40A:65-1 et seq. at an hourly rate of \$82.00; materials are reimbursable at cost; fuel is charged at the most recent bulk purchase price plus \$0.06 per gallon.

Action Item 23-FF-073

APPROVAL OF 2023-2024 STUDENT TRANSPORTATION MANAGEMENT SHARED SERVICES AGREEMENT WITH HUNTERDON COUNTY EDUCATION SERVICE COMMISSION

WHEREAS, Clinton Township Board of Education (hereinafter referred to as “CTBOE”) has received a proposal from Hunterdon County Educational Services Commission (hereinafter referred to as “HCESC”) to provide student transportation management services; and

WHEREAS, HCESC and CTBOE both desire to enter into a joint agreement wherein HCESC will provide the said student transportation management services; and

WHEREAS, the Uniform Shared Services and Consolidation Act, N.J.S.A. 40A:65-1 et seq., authorizes public entities to enter into a contract with each other to subcontract any service which one of the parties to the agreement is empowered to render within its own jurisdiction including services incidental to the primary purposes of any of the participating entities; and

WHEREAS, HCESC and CTBOE are by definition local units under the said law; and HCESC is empowered by law to provide student transportation management services; and

WHEREAS, the provision of student transportation management services by HCESC is economically advantageous to CTBOE;

NOW, THEREFORE BE IT RESOLVED, that HCESC and the CTBOE hereby agree and enter into the 2023-2024 student transportation management services arrangement for the provision of student transportation management services in accordance with N.J.S.A. 40A:65-1 et seq. for the following services:

1. In District Transportation Routing; Extended School Year Transportation Routing; First communication of route information via email blast to district families; DRTRS Annual Report at an annual amount of \$31,758.00.
2. The provision of student transportation management service of subcontracted routes, in consultation with the school district at a cost of 5.5% of the transportation contracts plus the amount paid to the contractors.
3. Processing Aid in Lieu Payments; Preparation of Spreadsheet with required information; Confirmation of Request for Transportation (B6T Form); Confirmation of Request for Payment (B7T Form), twice per academic year; Confirmation of attendance (B8T Form), twice per academic year at a cost of 5.5% of the Aid in Lieu payments plus the cost of the actual Aid In Lieu payments issued.

BE IT FURTHER RESOLVED that this resolution shall take effect immediately, and the Clinton Township Board of Education authorizes the Superintendent, Board President and School Business Administrator/Board Secretary to take such action and sign any documents on behalf of the Clinton Township Board of Education with regard to exercising the intent of this resolution.

Action Item 22-FF-074

APPROVAL OF ALTERNATE USE

BE IT RESOLVED, upon the recommendation of the Superintendent of Schools, the Clinton Township Board of Education elects to use the alternative method of compliance in accordance with N.J.A.C. 6A:26-6.3 (h) 4ii and iii by providing toilet rooms adjacent to or outside the classroom in lieu of individual toilet rooms in each classroom at the Patrick McGaheran School and requires supervision of those school children being affected.

Action Item 23-FF-075

APPROVAL OF DISPOSITION OF SURPLUS PROPERTY

WHEREAS, the Clinton Township Board of Education is the owner of certain surplus property which is no longer needed for public use; and

WHEREAS, the Board is desirous of dispositioning said surplus property in an "as is" condition without express or implied warranties.

NOW THEREFORE BE IT RESOLVED, upon the recommendation of the Superintendent of Schools, the Clinton Township Board of Education in the Township of Clinton, County of Hunterdon, hereby directs as follows:

1. A list of the surplus property to be dispositioned is listed below
2. The surplus property as identified shall be dispositioned in an "as is" condition without express or implied warranties.
3. The Clinton Township Board of Education reserves the right to accept or reject any proposal submitted.

Item	Quantity
Vending Machines	2

Action Item 23-FF-076

APPROVAL TO UTILIZE THE EDUCATIONAL SERVICE COMMISSION OF MORRIS COUNTY COOPERATIVE PROGRAM TO PURCHASE POWER WASHING SERVICES FOR CTMS

WHEREAS, the Clinton Township Board of Education, pursuant to N.J.S.A. 18A:18A-11 & 12 may, by resolution without advertising for bids, award contracts for the purchase of any goods or services that were produced through cooperative purchasing agreements; and

WHEREAS, the Clinton Township Board of Education authorizes participation in the Educational Service Commission of Morris cooperative program; and

WHEREAS, the Clinton Township Board of Education has a need to power wash and treat the exterior of the building, inclusive of the courtyards at CTMS and has a desire to purchase these services utilizing this cooperative program; and

WHEREAS, the Clinton Township Board of Education intends to enter into a contract with Royal Emergency Disaster Recovery Inc. located at 829 Magnolia Avenue, Elizabeth, NJ 07201 which shall be subject to all the conditions applicable to the current cooperative contract; and

NOW, THEREFORE BE IT RESOLVED, based upon the recommendation of the Superintendent of Schools, that the Clinton Township Board of Education authorizes to purchase power washing and treatment services from Royal Emergency Disaster Recovery Inc. located at 829 Magnolia Avenue, Elizabeth, NJ 07201 pursuant to all conditions of the individual contracts through the Educational Service Commission of Morris County cooperative program utilizing Co-op ED-DATA#26 EDCP contract bid #11657 in an amount not to exceed \$69,827.60.

Action Item 23-FF-077

APPROVAL TO UTILIZE THE EDUCATIONAL SERVICES COMMISSION OF NEW JERSEY COOPERATIVE PROGRAM TO PURCHASE GOODS AND SERVICES FOR FLOOR REPLACEMENT AT RVS & PMG

WHEREAS, the Clinton Township Board of Education, pursuant to N.J.S.A. 18A:18A-11 & 12 may, by resolution without advertising for bids, award contracts for the purchase of any goods or services that were produced through cooperative purchasing agreements; and

WHEREAS, the Clinton Township Board of Education authorizes participation in the Educational Service Commission of New Jersey cooperative program; and

WHEREAS, the Clinton Township Board of Education will be removing carpeting and floor tile replacing with new floor tile at RVS & PMG and has a desire to purchase these goods and services utilizing this cooperative program; and

WHEREAS, the Clinton Township Board of Education intends to enter into a contract with Hannon Floors located at 1119 Springfield Road, Union, NJ 07083 which shall be subject to all the conditions applicable to the current cooperative contract; and

NOW, THEREFORE BE IT RESOLVED, based upon the recommendation of the Superintendent of Schools, the Clinton Township Board of Education authorizes the purchase of goods and service relating to flooring removal and replacement at RVS & PMG from Hannon Floors located at 1119 Springfield Road, Union, NJ 07083 pursuant to all conditions of the individual contracts through the Educational Services Commission of New Jersey cooperative program utilizing Co-op #65MCESCCPS contract bid #ESCNJ 19/20-05 in an amount not to exceed \$134,184.43 for the purchase of the goods and services.

BE IT FURTHER RESOLVED that this resolution shall take effect immediately, and the Clinton Township Board of Education authorizes the Superintendent, Board President and School Business Administrator/Board Secretary to take such action and sign any documents on behalf of the Clinton Township Board of Education with regard to exercising the intent of this resolution.

Action Item 23-FF-078

APPROVAL TO AWARD THE FOOD SERVICE MANAGEMENT COMPANY A BASE YEAR CONTRACT TO MASCHIO'S FOOD SERVICE, INC.

WHEREAS, the Clinton Township Board of Education is required to solicit request for proposals for a food service management company for services to be rendered in the 2023-2024 fiscal year; and

WHEREAS, administration advertised for such services on April 26, 2023 notifying anyone interested in submitting a proposal was to provide a response to our request for proposal on May 18, 2023 at 8:00 A.M.; and

WHEREAS, the following three food service companies requested a copy of the district's request for proposals: and

- Genuine Foods
- Maschio's Food Services, Inc
- Southwest Foodservice Excellence, LLC

WHEREAS, the district only received one proposal from the Maschio's Food Service, Inc.; and

WHEREAS, a committee met to review the proposal on May 25, 2023 and recommends to the Clinton Township Board of Education the Maschio's Food Service, Inc. to provide food service management services to the district in the 2023-2024 school year; and

NOW THEREFORE BE IT RESOLVED, that the Clinton Township Board of Education, upon the recommendation of the Superintendent of Schools, approves the award of the Food Service Management Company (FSMC) base year contract with Maschio's Food Service, Inc. for the 2023-2024 school year with an annual cost reimbursable management flat fee of \$22,500.00; and

BE IT FURTHER RESOLVED, the management fee shall be payable in ten (10) monthly installments of \$2,250.00 per month commencing September 1, 2023, and ending on June 30, 2024; and

BE IT FURTHER RESOLVED, the total cost of the contract is \$525,235.02 for the 2023-2024 school year; and

BE IT FURTHER RESOLVED, that Maschio's Food Service, Inc. guarantees a breakeven (\$0.00) to the Clinton Township Board of Education for the 2023-2024 School Year; and

BE IT FURTHER RESOLVED, in the event the actual bottom line of the operational report (total revenue from all sources less program costs, including administrative/management fee) is below this amount, Maschio's Food Service, Inc. shall be responsible for any shortfall; and

BE IT FURTHER RESOLVED that this resolution shall take effect immediately, and the Clinton Township Board of Education authorizes the Superintendent, Board President and School Business Administrator/Board Secretary to take such action and sign any documents on behalf of the Clinton Township Board of Education with regard to exercising the intent of this resolution.

Action Item 23-FF-079

CLOSEOUT ROUND VALLEY SCHOOL HVAC UPGRADE PROJECT

WHEREAS, on February 17, 2022 the Clinton Township Board of Education awarded a contract to WHL Enterprise Inc. for HVAC upgrades for the gym and cafeteria at the Round Valley School in the total contract lump sum of \$811,500.00 inclusive of a \$53,000.00 general allowance; and

WHEREAS, there were six (6) approved change orders charged to the project in the total amount of \$23,049.00; and

WHEREAS, below is an accounting of the contract and allowances:

Original Contract Amount Including Allowances		\$ 811,500.00
Total Allowances Included in Contract	\$ (53,000.00)	
Previously Approved Change Orders 1, 2, 3, 5, 6, 7	<u>23,049.00</u>	
Unused Allowance		(29,951.00)
Change Orders Not Affecting Allowances		<u>-</u>
Balance of Contract		781,549.00
Payments to Contractor To Date		<u>(751,816.55)</u>
Balance of Contract to be Paid to Contractor		<u>\$ 29,732.45</u>

WHEREAS, the project was substantially completed as of December 1, 2022; and

WHEREAS, Parette, Somjen Architects, the district's Architect of Record for this project, recommends to the Clinton Township Board of Education that the Round Valley School HVAC upgrade project is completed and the contractor be paid the remaining balance of the adjusted contract in the amount of \$29,732.45; and

WHEREAS, Schenck, Price, Smith & King, the district's legal counsel for capital projects, has reviewed the documentation provided by the district's Architect of Record for closeout and confirms that the information provided to the district by the Architect of Record is sufficient for the district to closeout this project;

NOW, THEREFORE BE IT RESOLVED, that the Clinton Board of Education accepts the Parette, Somjen Architects, the district's Architect of Record recommendation that the HVAC upgrade project at the Round Valley School is completed and the contractor be paid the remaining balance of the adjusted contract in the amount of \$29,732.45; and

BE IT FURTHER RESOLVED, that this resolution shall take effect immediately, and the Clinton Township Board of Education authorizes the Superintendent, Board President and School Business Administrator to sign any documents on behalf of the Clinton Township Board of Education with regard to exercising the intent of this resolution.

Action Item 23-FF-080

APPROVAL TO UTILIZE THE EDUCATIONAL SERVICE COMMISSION OF MORRIS COUNTY COOPERATIVE PROGRAM TO PURCHASE THE INSTALLATION OF SIDEWALKS FOR CTMS & PMG SCHOOLS

WHEREAS, the Clinton Township Board of Education, pursuant to N.J.S.A. 18A:18A-11 & 12 may, by resolution without advertising for bids, award contracts for the purchase of any goods or services that were produced through cooperative purchasing agreements; and

WHEREAS, the Clinton Township Board of Education authorizes participation in the Educational Service Commission of Morris County cooperative program; and

WHEREAS, the Clinton Township Board of Education will be installing sidewalks at CTMS & PMG and has a desire to purchase these goods and services utilizing this cooperative program; and

WHEREAS, the Clinton Township Board of Education intends to enter into a contract with Crossroads Pavement Maintenance LLC located at 512 Newark Pompton Turnpike, Pompton Plains, NJ 07444 which shall be subject to all the conditions applicable to the current cooperative contract; and

NOW, THEREFORE BE IT RESOLVED, based upon the recommendation of the Superintendent of Schools, the Clinton Township Board of Education authorizes the purchase of goods and service relating to the installation of sidewalks at CTMS & PMG from Crossroads Pavement Maintenance LLC located at 512 Newark Pompton Turnpike, Pompton Plains, NJ 07444 pursuant to all conditions of the individual contracts through the Educational Services Commission of Morris County cooperative program utilizing ED-DATA#26 EDCP contract bid #10980 in an amount not to exceed \$42,635 for CTMS and \$18,975 for PMG for the purchase of the goods and services.

BE IT FURTHER RESOLVED that this resolution shall take effect immediately, and the Clinton Township Board of Education authorizes the Superintendent, Board President and School Business Administrator/Board Secretary to take such action and sign any documents on behalf of the Clinton Township Board of Education with regard to exercising the intent of this resolution.

Action Item 23-FF-081

APPROVAL FOR CONTRACTED PROFESSIONAL SERVICES TO SUPPORT BUSINESS OFFICE TRANSITION

BE IT RESOLVED, upon the recommendation of the Superintendent, the Board of Education hereby approves professional services to be provided by Mark Kramer to provide business office services on an as needed basis starting July 1, 2023 through August 31, 2023 at an hourly rate of one hundred dollars (\$100.00), not to exceed 28 hours.

Board of Education Roll Call Vote on Action Items 23-FF-064 through 23-FF-081

	Dr. Blumenfeld	Ms. Creighton	Ms. Emery	Mr. Hornick	Ms. Kaltenbach	Ms. Oliver	Mr. Rosa	Dr. Riihimaki	Ms. Brennan
Motion							Motioned	2nd	
Aye	X	X			X	X	X	X	X
Nay									
Abstain									
Absent			X	X					

**7 Yes Votes, 2 Absent
Motion Carries**

PERSONNEL:

Mr. Hornick - Chair; Ms. Creighton, Ms. Emery

Ms. Creighton reported on behalf of the Personnel Committee in support of the following resolutions. The Personnel Committee met on June 20, 2023 and discussed the resolutions on the agenda.

- 23-P-143 APPROVAL OF RETIREMENT**
- 23-P-144 RESCIND APPROVAL OF EMPLOYMENT**
- 23-P-145 APPROVAL OF EMPLOYMENT**
- 23-P-146 APPROVAL OF CHANGE OF ASSIGNMENT**
- 23-P-147 APPROVAL OF AMENDMENT OF CLUB ADVISORS / COACH /
CHAPERONE(S)**
- 23-P-148 APPROVAL OF CLUB ADVISORS / COACH / CHAPERONE(S)**
- 23-P-149 APPROVAL OF CHAPERONE(S)**
- 23-P-150 APPROVAL OF CURRICULUM CHAIRS**
- 23-P-151 APPROVAL OF STAFF DAY FOR FY2023 EXTENDED SCHOOL YEAR
(ESY)**
- 23-P-152 APPROVAL OF STAFF FOR FY2023 EXTENDED SCHOOL YEAR (ESY)
PROGRAM**
- 23-P-153 APPROVAL OF ADDITIONAL COMPENSATION**
- 23-P-154 APPROVAL OF SUBSTITUTE RATES FOR 2023-2024 SCHOOL YEAR**
- 23-P-155 APPROVAL OF RATES FOR 2023-2024 SCHOOL YEAR**
- 23-P-156 APPROVAL OF SUBSTITUTE(S) FOR 2022-2023 SCHOOL YEAR**
- 23-P-157 APPROVAL OF SUBSTITUTE(S) FOR 2023-2024 SCHOOL YEAR**

Ms. Brennan requested a motion and a second on the following resolutions, 23-P-143 through 23-P-157.

Action Item 23-P-143**APPROVAL OF RETIREMENT**

BE IT RESOLVED, the Clinton Township Board of Education approves, with regret, the retirement of the following employee(s):

Name	Position	Location	Effective Date	PCR#
Diane Chelminiak	Math Support Teacher	PMG	12/1/23	0000119
Kristina Schultz	Elementary Teacher	PMG	1/1/24	0000163
Paula Stanwick	Special Education Teacher	CTMS	1/1/24	0000080

Action Item 23-P-144**RESCIND APPROVAL OF EMPLOYMENT**

BE IT RESOLVED, the Clinton Township Board of Education rescinds approval of employment for the 2023-2024 school year to the following, as noted in Action Item 23-P-133 :

Name / Account Number	Position	Location	Guide / Step / Salary	FTE	Effective Dates	PCR#
Tina Snyder 11-130-100-101-900-050	Special Education Teacher	CTMS	BA+15/Step J \$69,550	1.0	8/28/23 to 6/30/24	0000278

Action Item 23-P-145**APPROVAL OF EMPLOYMENT**

BE IT RESOLVED, the Clinton Township Board of Education approves employment for the 2023-2024 school year to the following at the recommendation of Superintendent of Schools:

Name / Account Number	Position	Location	Guide / Step / Salary	FTE	Effective Dates	PCR#
Jennifer Taylor 11-130-100-101-900-050	Social Studies Teacher	CTMS	MA+60 Step I \$75,650.00	1.0	8/28/23 to 6/30/24	0000078
Tea Guarino 11-000-262-107-900-050	Lunch Aide	CTMS	\$8,640.00	0.43	8/28/23 to 6/30/24	0000020

Action Item 23-P-146**APPROVAL OF CHANGE OF ASSIGNMENT**

BE IT RESOLVED, the Clinton Township Board of Education approves the following change in assignments for the 2023-2024 school year:

Name / Account Number	From Location/Position/PCR	To Location/Position/PCR	Effective Date
Kristina Knapp 11-000-219-104-900-035	CTMS/Special Education Teacher/0000139	PMG/ LDTC/ 0000241	8/28/23

Action Item 23-P-147**APPROVAL OF AMENDMENT OF CLUB ADVISORS / COACH / CHAPERONE(S)**

BE IT RESOLVED, the Clinton Township Board of Education approves to amend the following staff to serve as club advisors, coach or chaperone(s) for the 2023-2024 school year as per Schedule E in the negotiated agreement with the Clinton Township Education Association:

CTMS		
Sport/Club	Advisor/Coach	Amount
Volleyball Head Coach	Kristina Knapp	\$2,615.55
Girls Lacrosse Head Coach	Kristina Knapp	\$2,893.80
Girls Lacrosse Assistant Coach	Caitlin Sim	\$2,226.00

Account numbers to be used pending on assignment:

Co-Curricular - 11-401-000-100-990-035 11-401-100-100-990-040 11-401-100-100-990-050

Athletic - 11-402-100-100-990-050

Action Item 23-P-148

APPROVAL OF CLUB ADVISORS / COACH / CHAPERONE(S)

BE IT RESOLVED, the Clinton Township Board of Education approves the following staff to serve as club advisors, coach or chaperone(s) for the 2023-2024 school year as per Schedule E in the negotiated agreement with the Clinton Township Education Association:

RVS		
Sport/Club	Advisor/Coach	Amount
Memory Book	Marisa Gasalberti	\$787.50
Golden Eagle Singers	Noel McCormick	\$1,113.20
Student Council	Amanda Murphy	\$556.60

Account numbers to be used pending on assignment:

Co-Curricular - 11-401-100-100-990-035 11-401-100-100-990-040 11-401-100-100-990-050

Athletic - 11-402-100-100-990-050

Action Item 23-P-149

APPROVAL OF CHAPERONE(S)

BE IT RESOLVED, the Clinton Township Board of Education approves the following staff to serve as chaperone(s) for Hawk Unified Sports during the 2023-2024 school year:

CTMS - Unified Sports	
Chaperone(s)	Amount
Kristina Knapp	\$150.00
Mary Guidi	\$150.00

Account numbers to be used pending on assignment:

Co-Curricular - 11-401-100-100-990-050 Athletic - 11-402-100-100-990-050

Action Item 23-P-150

APPROVAL OF CURRICULUM CHAIRS

BE IT RESOLVED, the Clinton Township Board of Education approves the following teachers to serve as Curriculum Chairs for a stipend of \$500.00 each for the 2023-2024 school year.

PMG	RVS	CTMS
Hannah Chiulli Julia Mueller Amanda Wayne Patricia Corral Heather Stanley Kerri Harbison	Julie Mooney Kelly Hill Jill Jordan Amanda Murphy	Sonia Damanakis

Action Item 23-P-151**APPROVAL OF STAFF DAY FOR FY2023 EXTENDED SCHOOL YEAR**

BE IT RESOLVED, the Clinton Township Board of Education approves all District FY2023 Extended School Year Program Staff to work four (4) hours (8:00 a.m. - 12:00 p.m.) on June 29, 2023 at their approved hourly rates.

Action Item 23-P-152**APPROVAL OF STAFF FOR FY2023 EXTENDED SCHOOL YEAR PROGRAM**

BE IT RESOLVED, the Clinton Township Board of Education approves the following staff to work the District's FY2023 Extended School Year Program, Monday through Thursday, July 5, 2023 to August 3, 2023, 7:45 am to 12:00 pm:

Name/ Account Number(s)	Position	Dates	Compensation
Amy Dandeo 11-213-100-101-989-030	Substitute Special Education Teacher	7/10/23 to 7/13/23	\$59.99/hour
Amy Dandeo 11-000-217-100-999-030	Teaching Assistant 1:1 Aide	7/5/23 to 7/6/23; 7/17/23 to 8/3/23	\$20.00/hour
Jennie Forman 11-213-100-101-989-030	Substitute Special Education Teacher	7/5/23 to 8/3/23	\$58.87/hour
Caitlin Miller 11-000-217-100-999-030	Teaching Assistant 1:1 Aide	7/5/23 to 8/3/23	\$20.00/hour
Amanda Murphy 11-213-100-101-989-030	Substitute Special Education Teacher	7/5/23 to 8/3/23	\$48.46/hour

Action Item 23-P-153**APPROVAL OF ADDITIONAL COMPENSATION**

BE IT RESOLVED, the Clinton Township Board of Education approves the following staff for additional compensation for time worked, as set forth below:

REGULAR MEETING MINUTES

6/26/2023

Name/ Account Number(s)	School / Dept	Type of Work	Dates and/or Hour(s)	Rate	Total pay not to exceed
Courtney Chipman 11-130-100-101-994-050	CTMS	6th grade Informational Night	6/1/2023	\$32.00 per hour	\$64.00
Patricia Comly 11-130-100-101-994-050	CTMS	6th grade Informational Night	6/1/2023	\$32.00 per hour	\$64.00
Diane Cormican 11-130-100-101-994-050	CTMS	6th grade Informational Night	6/1/2023	\$32.00 per hour	\$64.00
Amy Dandeo 11-130-100-101-994-050	CTMS	6th grade Informational Night	6/1/2023	\$32.00 per hour	\$64.00
Gregory James 11-130-100-101-994-050	CTMS	6th grade Informational Night	6/1/2023	\$32.00 per hour	\$64.00
Terry Materna 11-130-100-101-994-050	CTMS	6th grade Informational Night	6/1/2023	\$32.00 per hour	\$64.00
Caitlin Sim 11-130-100-101-994-050	CTMS	6th grade Informational Night	6/1/2023	\$32.00 per hour	\$64.00
Lauren Besecker 11-000-219-104-996-050	CST	2023 Summer CST Evaluations/Meetings	6/22/23 - 8/25/23	\$46.89 per hour	Not to exceed 20 hours
Carole Frey 11-000-219-104-996-050	CST	2023 Summer CST Evaluations/Meetings	6/22/23 - 8/25/23	\$56.19 per hour	Not to exceed 2 hours
Amy Shearer 11-000-219-104-996-050	CST	2023 Summer CST Evaluations/Meetings	6/22/23 - 8/25/23	\$65.99 per hour	Not to exceed 20 hours
Kaitlyn Vona 11-000-219-104-996-050	CST	2023 Summer CST Evaluations/Meetings	6/22/23 - 8/25/24	\$52.25 per hour	Not to exceed 20 hours
Erin Allen 11-000-219-104-996-050	CST	2023 Summer CST Meetings	6/22/23 - 8/25/23	\$30.05 per hour	Not to exceed 10 hours
Jennie Forman 11-000-219-104-996-050	CST	2023 Summer CST Meetings	6/22/23 - 8/25/23	\$30.05 per hour	Not to exceed 10 hours
Danielle Nugent 11-000-219-104-996-050	CST	2023 Summer CST Meetings	6/22/23 - 8/25/23	\$30.05 per hour	Not to exceed 10 hours
Cynthia Christopher 11-000-252-100-990-050	CTMS	School Website Lead	7/1/23 - 6/30/24	\$500.00 stipend	\$500.00
Sandra Engelhardt 11-000-252-100-990-035	PMG	School Website Lead	7/1/23 - 6/30/24	\$500.00 stipend	\$500.00
Karen Stavac 11-000-252-100-990-040	RVS	School Website Lead	7/1/23 - 6/30/24	\$500.00 stipend	\$500.00

Action Item 23-P- 154**APPROVAL OF SUBSTITUTE RATES FOR 2023-2024 SCHOOL YEAR**

BE IT RESOLVED, the Clinton Township Board of Education approves, upon the recommendation of the Superintendent, the following rates for substitutes of certified and non-certified staff as listed below for the 2023-2024 school year.

Job Category	Per Diem/Hourly Sub Rate
Substitute Lunch/Playground Aide	\$16.00/hr
Substitute Bus Aide	\$16.00/hr
Substitute Secretary	\$16.00/hr
Substitute Non-Union Custodial	\$17.00/hr
Substitute Nurse	\$200.00/day

Action Item 23-P-155**APPROVAL OF RATES FOR 2023-2024 SCHOOL YEAR**

BE IT RESOLVED, the Clinton Township Board of Education approves, upon the recommendation of the Superintendent, the following rates for non-certified staff as listed below for the 2023-2024 school year.

Job Category	Hourly Rate
Lunch Aide	\$16.00
Bus Aide	\$16.00

Action Item 23-P-156**APPROVAL OF SUBSTITUTE(S) FOR 2022-2023 SCHOOL YEAR**

BE IT RESOLVED, the Clinton Township Board of Education approves the following substitute(s) for the 2022-2023 school year:

Substitute Custodian	Hourly Rate	Effective Date
Prudence Slinkowski	\$17.00	6/23/23

Account Numbers to be used pending on assignment:
11-000-262-100-989-000

Action Item 23-P-157**APPROVAL OF SUBSTITUTE(S) FOR 2023-2024 SCHOOL YEAR**

BE IT RESOLVED, the Clinton Township Board of Education approves the following substitute(s) for the 2023-2024 school year, as set forth in the attached Schedule A.

Board of Education Roll Call Vote on Action Items 23-P-143 through 23-P-157

	Dr. Blumenfeld	Ms. Creighton	Ms. Emery	Mr. Hornick	Ms. Kaltenbach	Ms. Oliver	Mr. Rosa	Dr. Riihimaki	Ms. Brennan
Motion					2nd	Motioned			
Aye	X	X		X	X	X	X	X	X
Nay									
Abstain									
Absent			X						

**8 Yes Votes, 1 Absent
Motion Carries**

POLICY:

Ms. Kaltenbach - Chair; Ms. Creighton, Ms. Oliver

Ms. Kaltenbach reported on behalf of the Policy Committee in support of the following resolutions. The Policy Committee met on June 22, 2023 and discussed the resolutions on the agenda.

23-PR-018 APPROVAL OF FIRST READING

23-PR-019 APPROVAL OF SECOND READING

Ms. Brennan requested a motion and a second on the following resolutions, 23-PR-018 through 23-PR-019.

Action Item 23-PR-018

APPROVAL OF FIRST READING

WHEREAS, New Jersey school districts are required by New Jersey statutes, administrative codes, and New Jersey Department of Education mandates to develop and adopt policies and regulations regarding school district operations; and

WHEREAS, the Clinton Township Board of Education and administrative staff, working with Strauss Esmay Associates, L.L.P, have updated policies and regulations; and

NOW, THEREFORE BE IT RESOLVED, the Clinton Township Board of Education approves the first reading of the following policies, regulations, and bylaws at this Board Meeting on June 26, 2023:

- Policy 2419 School Threat Assessment Teams (M)
- Policy 2425 Emergency Virtual or Remote Instruction Program (M)
- Regulation 2425 Emergency Virtual or Remote Instruction Program (M)
- Policy 5111 Eligibility of Resident/Nonresident Students (M)
- Policy 5305 Health Services Personnel (M)

- Policy 5308 Student Health Records (M)
- Regulation 5308 Student Health Records (M)
- Policy 5310 Health Services (M)
- Regulation 5310 Health Services (M)
- Policy 5338 Diabetes Management (M)
- Policy 7440 School District Security (M)
- Policy 5600 Student Discipline/Code of Conduct (M)
- Regulation 5600 Student Discipline/Code of Conduct (M)

FURTHERMORE, BE IT RESOLVED, these policies and regulations shall be presented to the Board for adoption after a second reading at the August 14, 2023 Board Meeting.

Action Item 23-PR-019

APPROVAL OF SECOND READING

WHEREAS, New Jersey school districts are required by New Jersey statutes, administrative codes, and New Jersey Department of Education mandates to develop and adopt policies and regulations regarding school district operations; and

WHEREAS, the Clinton Township Board of Education and administrative staff, working with Strauss Esmay Associates, L.L.P, have updated policies and regulations; and

WHEREAS, the Clinton Township Board of Education approved the following first reading of these policies and regulations at the Board Meeting on May 1, 2023:

- Policy 0144 Board Member Orientation and Training
- Policy 0152 Board Officers
- Policy 2423 Bilingual and ESL Education (M)
- Regulation 2423 Bilingual and ESL Education (M)
- Policy 2520 Instructional Supplies (M)
- Regulation 2520 Instructional Supplies (M)
- Policy 3217 Use of Corporal Punishment
- Policy 4217 Use of Corporal Punishment
- Policy 6112 Reimbursement of Federal and Other Grant Expenditures (M)
- Regulation 6115.01 Federal Awards/Funds Internal Controls – Allowability of Costs (M)
- Policy 6115.04 Federal Funds – Duplication of Benefits (M)
- Policy 6311 Contracts for Goods or Services Funded by Federal Grants (M)
- Policy 8330 Student Records (M)
- Regulation 8330 Student Records (M)
- Policy 9140 Citizens Advisory Committees

NOW, THEREFORE BE IT RESOLVED, the Clinton Township Board of Education adopts the above policies and regulations from a second reading at this Board Meeting on June 26, 2023.

Board of Education Roll Call Vote on Action Items 23-PR-018 through 23-PR-019

	Dr. Blumenfeld	Ms. Creighton	Ms. Emery	Mr. Hornick	Ms. Kaltenbach	Ms. Oliver	Mr. Rosa	Dr. Riihimaki	Ms. Brennan
Motion		Motioned						2nd	
Aye	X	X		X	X	X	X	X	X
Nay									
Abstain									
Absent			X						

8 Yes Votes, 1 Absent**Motion Carries****CURRICULUM:****Dr. Riihimaki - Chair; Mr. Hornick, Ms. Kaltenbach**

Dr. Riihimaki reported on behalf of the Curriculum Committee in support of the following resolutions. The Policy Committee met on June 22, 2023 and discussed the resolutions on the agenda.

23-CUR-080 APPROVAL OF TRAVEL EXPENDITURES**23-CUR-081 APPROVAL OF SERVICES FOR 23/24 SCHOOL YEAR****23-CUR-082 APPROVAL OF SCHOOL FIELD TRIP TRANSPORTATION****23-CUR-083 APPROVAL OF PRACTICUM REQUEST(S)****23-CUR-084 APPROVAL OF OUT OF DISTRICT TUITION PLACEMENT FOR 2022-2023 SCHOOL YEAR****23-CUR-085 APPROVAL OF OUT OF DISTRICT TUITION PLACEMENT FOR 2023-2024 SCHOOL YEAR****23-CUR-086 APPROVAL OF EXTENDED SCHOOL YEAR PROGRAM****23-CUR-087 APPROVAL OF ESEA APPLICATION SUBMISSION****23-CUR-088 APPROVAL OF EVALUATION INSTRUMENTS****23-CUR-089 APPROVAL OF DISTRICT MENTORING PLAN****23-CUR-090 APPROVAL OF SAFE RETURN PLAN****23-CUR-091 APPROVAL OF CURRICULUM MENTOR TEXT AND COURSE LIST(S)****23-CUR-092 APPROVAL OF INDIVIDUAL WITH DISABILITIES EDUCATION ACT (IDEA) GRANT**

Ms. Brennan requested a motion and a second on the following resolutions, 23-CUR-080 through 23-CUR-092.

Action Item 23-CUR-080
APPROVAL OF TRAVEL EXPENDITURES

BE IT RESOLVED, the Clinton Township Board of Education approves the following travel expenditures:

Employee/ Account Number	Program Title/Location	Date(s)	Cost
Melissa Goad 11-000-240-500-035-035	Statewide Symposium on Chronic Absenteeism Monroe, NJ	7/26/23	\$84.00
Luke Mason 11-000-240-500-050-050	Statewide Symposium on Chronic Absenteeism Monroe, NJ	7/26/23	\$80.00
Mary Postma 11-000-240-500-040-040	Statewide Symposium on Chronic Absenteeism Monroe, NJ	7/26/23	\$88.00
Christina Sanchez 11-000-240-500-050-050	Statewide Symposium on Chronic Absenteeism Monroe, NJ	7/26/23	\$32.00
Jennifer Paccione 11-000-219-500-084-050	Statewide Symposium on Chronic Absenteeism Monroe, NJ	7/26/23	\$74.00
Christina Sanchez 11-000-240-500-050-050	Restorative Practices West Orange, NJ	7/31/23 & 8/1/23	\$450.00
Melissa Goad 11-000-240-500-035-035	HIB Law Update; Back to School (virtual)	8/17/23	\$150.00
Danielle Nugent 11-000-219-500-084-040	LAMP Training (virtual)	8/28/23	\$154.00
Elizabeth Salazar 11-000-219-500-084-035	LAMP Training (virtual)	8/28/23	\$154.00
Mark Kramer 11-000-251-592-081-000	Preparing for Your Upcoming Audit Randolph, NJ	6/28/23	\$75.72
Katherine Zaleski 11-000-223-500-082-050	Advancement Courses: Reimagining Literature - Using Graphic Novels (virtual)	7/2023 - 11/2023	\$199.00
Luke Mason 11-000-240-500-050-050	The People's Institute (virtual)	9/14/23 - 9/16/23	\$350.00
Kerry Mueller 11-000-223-500-082-050	The People's Institute (virtual)	9/14/23 - 9/16/23	\$350.00
Dr. Melissa Stager 11-000-230-590-080-000	Legal One Monroe Township, NJ	7/31/23	\$43.00
Dr. Melissa Stager 11-000-230-590-080-000	Hunterdon County Supt. Conference Shawnee, PA	10/4/23 - 10/6/23	\$475.00
<i>Costs are all inclusive of flight, lodging, meals, and mileage, etc, if applicable.</i>			

Action Item 23-CUR-081**APPROVAL OF SERVICES FOR 23/24 SCHOOL YEAR**

BE IT RESOLVED, the Clinton Township Board of Education approves the following services for the 2023-2024 school year (unless otherwise specified):

SERVICE	PROVIDER/ACCOUNT NUMBER	COST
Contracted Home Instruction for SID #5407304261	Silvergate Prep 11-150-100-320-084-050	Not to exceed \$2,289.60
Contract neurodevelopmental Assessment for SID #4785581704	Hunterdon Medical Center 11-000-219-320-084-040	Not to exceed \$955.00
Contracted Psychiatric Assessment for SID #5542454880	MindSpace Psychiatry (Dr. Padma Palvai) 11-000-219-320-084-050	Not to exceed \$900.00
Contracted Psychiatric Assessment for SID #1785954608	MindSpace Psychiatry (Dr. Padma Palvai) 11-000-219-320-084-050	Not to exceed \$900.00
Contracted Home Instruction for SID # 6557837787	Silvergate Prep 11-150-100-320-084-040	Not to exceed \$286.20
Contracted Educational Assessment SID #8992866455	Hunterdon County Educational Services 11-000-219-320-084-050	Not to exceed \$425.00
Contracted Educational Assessment SID #3009758541	Hunterdon County Educational Services 11-000-219-320-084-050	Not to exceed \$425.00
Contracted Psychological Assessment for SID #3009758541	Hunterdon County Educational Services 11-000-219-320-084-050	Not to exceed \$425.00
Contracted Speech/Language Specialist	Mary Culcasi, Independent Contractor 11-000-216-320-084-050	Not to exceed \$63,180.00
Extended School Year (ESY) District Nurses	Bright Star 11-000-213-300-084-030	Not to exceed \$6,840.00
Substitute District Nurses	BrightStar 11-000-219-320-084-035; 11-000-219-320-084-040 11-000-219-320-084-050	Not to exceed \$4,050.00

Action Item 23-CUR-082**APPROVAL OF SCHOOL FIELD TRIP TRANSPORTATION**

BE IT RESOLVED, the Clinton Township Board of Education approves the following field trip transportation:

Trip Dates	Description	Class / Group	Trip Coordinator
10/20/23	Von Thun Farm Washington, NJ	1st Grade	Amanda Wayne
8/24/23	Kindergarten Visit Day	Participating K & New Students	Melissa Goad

Action Item 23-CUR-083**APPROVAL OF PRACTICUM REQUESTS**

BE IT RESOLVED, the Clinton Township Board of Education approves the following practicum requests:

Name	Program / University	Date(s)	Placement / Cooperating Staff Member(s)	Number of Hours
Mackenzie Rinehart	Fieldwork Placement Misericordia University	9/1/23 - 12/1/23	Speech/Language Lauren Besecker	150
George Frank	Field Internship Seton Hall University	8/31/2023 - 12/13/2023 & 1/24 - 5/24	Counseling Alex Ruttenberg, Christina Giordano & Carole Frey	300
Samantha Lehnert	Psychology Practicum Montclair State University	Fall 2023 - Spring 2024	Psychology Tracy Menzie	60
Shannon Mahoney	Clinical Practice Seton Hall University	Fall 2023 - Spring 2024	Grade 2 Kerri Harbison	175

Action Item 23-CUR-084**APPROVAL OF OUT OF DISTRICT TUITION PLACEMENT FOR 2022-2023 SCHOOL YEAR**

BE IT RESOLVED, the Clinton Township Board of Education approves the following out of district tuition placements for the 2022-2023 school year:

School	SID(s)	Service	Dates	Cost Not to Exceed / Account Number
Rutgers University Behavioral Health	8573267839	Out of District Tuition	6/1/23-6/30/23	\$7,681.00 11-000-100-566-084-00

Action Item 23-CUR-085**APPROVAL OF OUT OF DISTRICT TUITION PLACEMENT FOR 2023-2024 SCHOOL YEAR**

BE IT RESOLVED, the Clinton Township Board of Education approves the following out of district tuition placements for the 2023-2024 school year:

School	SID(s)	Service	Dates	Cost Not to Exceed / Account Number
The Eden School	8839494839	Out of District Tuition	7/5/23-6/18/24	\$115,250.06 11-000-100-566-084-000

The Eden School	8839494839	Out of District Teaching Assistant	7/5/23-6/18/24	\$51,230.00 11-000-100-566-084-000
Rutgers University Behavioral Health	8573267839	Out of District Tuition	7/1/23-6/30/24	\$95,880.00 11-000-100-566-084-00

Action Item 23-CUR-086**APPROVAL OF EXTENDED SCHOOL YEAR PROGRAM**

BE IT RESOLVED, the Clinton Township Board of Education approves the Extended School Year program for the 2023-2024 school year, to be held from July 5 - August 3, 2023.

Action Item 23-CUR-087**APPROVAL OF ESEA APPLICATION SUBMISSION**

BE IT RESOLVED, the Clinton Township Board of Education approves the submission of the 2023-2024 Elementary and Secondary Education Act (ESEA) Consolidated Entitlement Funds application in the amount of \$60,456.00.

Grant	Clinton Township Funds	Acorn Montessori School	Hunterdon Preparatory School	Total
Title I	\$32,109.00			\$32,109.00
Title II-A	\$15,393.67	\$719.89	\$27.44	\$16,141.00
Title III Consortium	\$2,206.00			\$2,206.00
Title IV-A	\$9,537.00	\$446.00	\$17.00	\$10,000.00
Totals	\$59,245.00	\$1,165.88	\$44.33	\$60,456.00

Action Item 23-CUR-088**APPROVAL OF EVALUATION INSTRUMENTS**

BE IT RESOLVED, the Clinton Township Board of Education approves the following evaluation instruments, in accordance with AchieveNJ, to be used during the 2023-2024 school year as follows:

Staff	Model
Teachers	Charlotte Danielson: The Framework for Teaching (2013 Edition)
Teachers	Reflective Practice Protocol for Highly Effective Teaching Staff Members
Administrators	New Jersey Principal Evaluation for Professional Learning (NJPEPL)

Action Item 23-CUR-089**APPROVAL OF DISTRICT MENTORING PLAN**

BE IT RESOLVED, the Clinton Township Board of Education approves the District Mentoring Plan for the 2023-2024 school year.

Action Item 23-CUR-090
APPROVAL OF SAFE RETURN PLAN

BE IT RESOLVED, the Clinton Township Board of Education approves the updates to the Safe Return Plan.

Action Item 23-CUR-091
APPROVAL OF CURRICULUM MENTOR TEXT AND COURSE LIST(S)

BE IT RESOLVED, the Clinton Township Board of Education approves the Clinton Township School District the mentor text list and course list for the 2023-2024 school year.

Action Item 23-CUR-092
APPROVAL OF INDIVIDUAL WITH DISABILITIES EDUCATION ACT (IDEA) GRANT

BE IT RESOLVED, the Clinton Township Board of Education approves the submission of the 2023-2024 Individual with Disabilities Education Act (IDEA) Grant application and accepts funds in the following amounts:

Grant	Clinton Township Funds	Non - Public	Total
Preschool	\$14,412.00		\$14,412.00
Basic	\$360,771.00	\$67,344.00	\$428,115.00
Totals	\$375,183.00	\$67,344.00	\$442,527.00

Board of Education Roll Call Vote on Action Items 23-CUR-080 through 23-CUR-092

	Dr. Blumenfeld	Ms. Creighton	Ms. Emery	Mr. Hornick	Ms. Kaltenbach	Ms. Oliver	Mr. Rosa	Dr. Riihimaki	Ms. Brennan
Motion				Motioned	2nd				
Aye	X	X		X	X	X	X	X	X
Nay									
Abstain									
Absent			X						

8 Yes Votes, 1 Absent
Motion Carries

OLD BUSINESS:

No Old Business

NEW BUSINESS:

- Dr. Riihimaki informed the board about information discussed at the June 7, 2023 Round Table Meeting.

SECOND RECOGNITION OF THE PUBLIC:

Ms. Brennan asked if anybody was interested in speaking to the board and there were no requests made to speak from the public in attendance.

EXECUTIVE SESSION:

WHEREAS, while the Sen. Byron M. Baer Open Public Meetings Act (N.J.S.A. 10:4-6 et seq.) requires all meetings of the Clinton Township Board of Education to be held in public, N.J.S.A. 10:4-12(b) sets forth nine (9) types of matters that may lawfully be discussed in “Executive Session,” i.e. without the public being permitted to attend; and

WHEREAS, the Clinton Township Board of Education has determined that the following issues are permitted by N.J.S.A. 10: 4-12(b) to be discussed without the public in attendance and shall be discussed during an Executive Session; and

WHEREAS, the nature of the matter(s) to be discussed, reviewed, or heard before the Board, detailed as specifically as possible without undermining the need for confidentiality pursuant to N.J.S.A. 18A:37-13.2 et. seq., shall include student related matters regarding HIB investigations(s); legal matters regarding litigation and a personnel matter regarding the superintendent's annual evaluation; and

WHEREAS, the length of the executive session is expected to be approximately 45 minutes, after which the meeting shall reconvene and proceed with business wherein action may be taken;

NOW, THEREFORE, BE IT RESOLVED, that the Clinton Township Board of Education will go into Executive Session for the above stated reasons; and

BE IT FURTHER RESOLVED, that the Board hereby declares that its discussion of the subject will be made public at such time as the reason for confidentiality no longer exists.

ADJOURN TO EXECUTIVE SESSION:

Motion to approve the above executive session resolution for the board adjourning to closed session to discuss student related matters regarding HIB investigations(s); legal matters regarding litigation and a personnel matter regarding the superintendent's annual evaluation; wherein the length of time for the executive session is expected to be approximately 45 minutes, after which the meeting shall reconvene and proceed with business wherein action may be taken.

Action 23-AJ-033

Motion made by Dr. Riihimaki, seconded by Dr. Blumenfeld, to adjourn the meeting of the Clinton Township Board of Education to executive session at 7:57 p.m.

By Consensus: 8 Yes Votes, 1 Absent

RECONVENE TO PUBLIC SESSION:

Action 23-AJ-034

Motion made by Dr. Riihimaki, seconded by Ms. Creighton, to reconvene the meeting of the Clinton Township Board of Education to public session at 9:23 p.m.

By Consensus: 8 Yes Votes, 1 Absent

ANTI-BULLYING BILL OF RIGHTS:

Ms. Brennan requested a motion and a second on the following resolution, 23-SU-037.

Action Item 23-SU-037

BE IT RESOLVED, that the Board of Education hereby affirms the first reading of the Superintendent of Schools, Dr. Melissa Stager’s, recommendation for disciplinary consequences and/or remedial actions as required by the State of New Jersey under the Anti-Bullying Bill of Rights for the following reports:

- HIB Report Tracking Number 249670
- HIB Report Tracking Number 249701
- HIB Report Tracking Number 249746
- HIB Report Tracking Number 250260

Board of Education Roll Call Vote on Action Item 23-SU-037

	Dr. Blumenfeld	Ms. Creighton	Ms. Emery	Mr. Hornick	Ms. Kaltenbach	Ms. Oliver	Mr. Rosa	Dr. Riihimaki	Ms. Brennan
Motion	Motioned				2nd				
Aye	X	X		X	X	X	X	X	X
Nay									
Abstain									
Absent			X						

**8 Yes Votes, 1 Absent
Motion Carries**

Ms. Brennan read and requested a motion and a second on the following resolution, 23-BA-054

Action Item 23-BA-054

BE IT RESOLVED, that the Clinton Township Board of Education appoints Carella, Byrne, Cecchi, Brody & Agnello, P.C., As special counsel at no cost to the district effective July 1, 2023 through June 30, 2024

Board of Education Roll Call Vote on Action Item 23-BA-054

	Dr. Blumenfeld	Ms. Creighton	Ms. Emery	Mr. Hornick	Ms. Kaltenbach	Ms. Oliver	Mr. Rosa	Dr. Riihimaki	Ms. Brennan
Motion		Motioned				2nd			
Aye	X	X		X	X	X	X	X	X
Nay									
Abstain									
Absent			X						

**8 Yes Votes, 1 Absent
Motion Carries**

ADJOURNMENT:

Action 23-AJ-035

Motion made by Ms. Kaltenbach, seconded by Mr. Rosa, to adjourn the meeting of the Clinton Township Board of Education at 9:25 p.m.

By Consensus: 8 Yes Votes, 1 Absent

NEXT MEETING DATES:

July 27, 2023 (Board Retreat)	September 11, 2023	December 11, 2023
August 14, 2023	October 16, 2023	January 3, 2024 *
		*Organization Meeting

Respectfully submitted,



Dr. Gretchen Dempsey for Mark Kramer
School Business Administrator/Board Secretary